

Yara Al-Yazouri

PERSONAL INFORMATION



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Sadam Hussain st.- Al-junainah Neighborhood- Rafah- Gaza- Palestine

Date of birth 22/11/1997 Nationality Palestinian

WORK EXPERIANCE

14/8-2/9/2018

PALTEL COMPANY

Internship at the commercial Dep.

- using the departments programs
- participating in employee relations activities and events
- seeing the company's programs
- entering data on the computer

2015-2019

UNION OF PALESTINIAN WOMENS COMMITTEES

several trainings and workshops related to women and children

- Activities and events of the Therapeutic Psychotherapy Education Program .
- A sports project for Palestinian girls that enhances the role of girls and women in sports and contributes to promoting positive perceptions of society .
- Palestinian Walking Day event .
- Workshop Standing together for the rights of everyone .

EDUCATION

2015-2019

AL-AZHAR UNIVERSITY

Bachelor in Business Administration

Average 70.4%

- Study language is English
- Marketing courses
- Management courses
- Economics courses
- Financial courses
- Feasibility study for ULTRA cafe

TRAINING AND QUALIFICATION

- Graduation project entitled "The relationship between emotional intelligence and job performance in the high education ministry in Gaza

10/3-25/4/2018

AL-KHATEEB GROUP FOR TRAINING & DEVELOPMENT

Appreciation:
Excellent
(30 hours)

- Accounting software Golden Asseal
- Accounting processes in Al-Aseel and methods of recording them in the journal and extracting reports and financial statements.
- Operations of stores and items with regard to sales and purchase invoices, consignments, orders and offers.

10/5-30/6/2018

CIVIL SOCIETY STUDIES CENTER

(36 hours)

- Scientific research and policy analysis skills
- Writing a scientific research based on the foundations of scientific research, whether political, economic or religious

- 28/7/2018

PALESTINIAN ACCOUNTANTS & AUDITORS SYNDICATE

(30 hours)

- International Computer Driving Licence (ICDL)
- Computer basics
- word processor, Word
- Electronic tables, Excel
- Fundamentals of the Internet and Correspondence

SKILLS

Communication skills

- Listening skill when a client talks to explain what he wants .
- Understanding customer requirements and arranging them in points skill .
- Persuasion skill for my services .

Organisational/ managerial skills

- Team management skill and assignment for tasks .
- Working in team skill .
- Managing and organising dialouge skill .
- The ability to work under pressure.

Technical skills

- IT-proficient in the following applications: windows7/10 - (word,Excel, powerpoint,Access), siebel .