

Curriculum Vitae

Samir H. A. Hemaïd

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Date of Birth: 29 September 1986

Place of Birth: [K.S.A](#)

Marital Status: Married with two kids

EDUCATION

- **Master Degree in Human Resource Management, July 2012 University of LUCT – Malaysia**
- **Bachelor's Degree in Engineering of Applied Chemistry, September 2009 – Al-Azhar University, Gaza Strip, Palestine.**

EMPLOYMENT RECORD

February 2020 – Until Now
Freelancer for LinkedIn, VerbiT, Khamsat & Freelancer.

- **June – November 2019**

Coordination Center Operator for UNRWA – Safety & Security Department.

- **December – December 2018**

Financial & Administration Assistant for Central Blood Bank Association, funded by WHO

- **March 2018 – October 2018**

Trainer on Financial management & business plan development for Aisha Association funded by UNRWA – Gender Initiative in Gaza.

- **December 2017 – September 2018**

HR & PR Officer for Kids Land Entertainment Co.

- **June 2017 – December 2017**

HR & LOGISTICS Coordinator for Al-Tawsol Forum Association funded by NPA.

- **October 2016 – April 2017**

Project Assistant for UNRWA – JCP Department.

▪ **February 2017 – March 2017**

Trainer on Financial management & business plan development for Labor Women Association funded by UNRWA – Gender Initiative in Gaza

▪ **September 2014 – June 2016**

Project Coordinator for Al-Najda Social Association funded by UNDP – DEEP Program

Trainer on Financial management & business plan development and project management for DEEP Project in Gaza funded by UNDP.

▪ **January 2014 – August 2014**

Trainer on Life Skills, Human resource and Strategic planner for LINK IT Co. for the university student.

▪ **December 2012 - December 2013**

Trainer and Research manager in SASTEC Center for master & bachelor student in Gaza. The task includes need assessment for the trainees.

▪ **June 2012- July 2012**

Trainer on Financial management, Human Resource Management & business plan development for International Academy – Oman, the training placed in Jakarta – Indonesia.

▪ **January 2012- July 2012**

Trainer on Financial management , Human Resource Management & business plan development for Al-Remas Training Center – Jordan , the training placed in Jakarta – Indonesia & Kuala Lumpur – Malaysia

▪ **June 2006- December 2006**

Youth Programs Field-coordinator & Trainer for Mercy Corps in Why Not project

TRAINING COURSES THAT GIVIN

- The art of Marketing
- Human Resource Management
- Communication skills
- Reengineering of Human Resource
- T.O.T
- Time Management
- Decision Making Management .
- N.L.P
- Improving the high manager Skills

- Analytical and Ethical skills for new employee .
- Creative Thinking .
- Problem solving for manager
- P.M.P
- Proposal Writing
- The Art of Report Writing for student and manager .
- Human Resource Development
- Financial Management
- Business Plan Development

KNOWLEDGE OF LANGUAGES

- Arabic is the mother tongue
- Excellent proficiency in oral and written English.

IT SKILLS

Proficiency in standard and advanced computer software (Microsoft office, presentation skills, Access database, Project Management, SPSS).

OTHER SKILLS

- Communication, negotiation and problem-solving skills
- Ability to work in team and individual
- Good ability to manage, motivate and develop a team in multi-cultural environment.

Training Courses Attended

Company Name	Training Program
Mercy Corps	▪ Communication and Leadership.
	▪ Video Recording and Editing.
	▪ Photo Shooting and Editing.
	▪ T.O.T of leadership & communication skills
Pioneer	▪ "CBP" Business Communication.
	▪ "CBP" Customer Service.
	▪ "CBP" Business Etiquette.
	▪ "CBP" sales.
	▪ "CBP" Leadership.

**MDAR Company-
Training Centre**

- Computer in Daily Duties.
- English Terms.
- Project Cycle Management.
- Project Evaluation.
- Budgets and Financial Management.
- Patterns of Management and Leadership.
- Management of Dialogue and Workshop.
- Management of Teamwork and Tasks.
- Decision-Making.
- Power Delegation.
- Risk Management.
- Etiquette and Protocols.

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- Art of dealing with the public
- Financial management
- Communication Skills and Management

Orient Group

- ICDL

HUMAN CAPITAL

- Human Resource Development (Jakarta).

References

Name	Position	Contact Number
Rami Swaan	Executive Manager of Al-Tawsol Forum association – Al-Nosirat Camp	0595-770444
Ainun Radzi	Lecturer in Post Graduate Centre at LimKokWing University	006012-3981154
Ayman Fteiha	Office supervisor of European Union Representative	0595-415888
Nasser Hamad	Operation Officer - UNRWA	0599-461007