

Rana Hussein wahba

Mustafa Hafez St, El-Remal, Gaza
Gaza, Palestine
Tel: 2876432
Mobile No:0595831543
E-mail: ranaaboshaeer@gmail.com

PERSONAL INFORMATION:

Date of Birth: 2-8-1993
Place of birth: Syria
Gender: Female
Marital Status: married
Nationality: Palestinian
Identity Card No:411956725

OBJECTIVE:

Seeking a career to gain relevant experience and apply my educational background and personal skills.
I expected to be a team player, professional, reliable, and playing an active role in a multinational firm.

EDUCATION:

Al-Azhar University, Gaza, Palestine

- Graduated from Faculty of Economics and Administrative Sciences

Business administrative-**English section**

Average: **85.28 (Very Good)**

2011-2015.

- I have got Diploma in Project Coordination and Fundraising from Riyada Training and Development Center

COURSES:

-Banking rehabilitation in bank of Palestine.

From:10/6/2014 ,to:26/6/2014.

-English language intermediate in ottoman cultural center.

From: 17-Nov ,to :31-Dec-2013.

-Training of Trainer(TOT) in Palestinian teacher forum.

From: 15-Aug, to :26-Aug-2015.

- Microsoft Excel in Creative women Association.

From :10-Dec .to 30- Dec-2015.

TRAINING:

At Coastal Municipalities Water Utility in Department of bidding and procurement. From :25/10/2015 to 26/1/2016

WORK:

At school for The United Nations Relief and Works Agency for Palestine Refugees in the Near East (UNRWA) as administrator assistant for 8 months

SKILLS: Skill in using Microsoft office program.

Language: Fluent in Arabic and English.