



+972599988260



nmazen2000@gmail.com



22 Years , Female



Nusairat, K block, house no.
4/36 **Gaza Strip Palestine**

PROGRAMMING TOOLS

- Word 
- Excel 
- Powerpoint 
- Access 
- Photoshop 

LANGUAGES

- Arabic 
- ENGLISH 

HOBBIES

- Reading
- Trip
- Sport
- Internet

Nevin M. Al-Zayyan

Social Media Accounts Manager

During my last works for many companies, I was responsible for planning, implementing, managing and monitoring company's Social Media strategy in order to increase brand awareness, improve Marketing efforts and increase sales. Increasing demand and attention to improving the quality of the mechanism of supply to consumers

WORK EXPERIENCES

▪ Purchasing Manager

Nov. 2020 Till Now @ "Nazrat Leen Company"

Coordination with European companies and companies of East Asian countries to buy products that suit the needs of Look Nazrat Leen and obtain the best prices and market them to consumers

▪ Social Media Manager & Designer

Nov. 2020 Till Dec. 2020 @ "Markat Store"

Managing the company's electronic pages on social networks Facebook and Instagram, publishing the company's designs and raising the level of marketing for products, a company specializing in the field of women's clothing

▪ Social Media Manager

Nov. 2020 Till Now @ "Konuz Company"

Managing the company's electronic pages on social networks Facebook and Instagram, publishing the company's products and raising the level of marketing for products, which is a company specializing in the field of food products

Training and volunteering experiences

▪ English Trainer

Volunteer as English Trainer at British Language Institute IBC

▪ MENA Group

Volunteer MENA Group social media and programming unit

Education

▪ Bachelor's degree

English Education and Literature, Al-Quds Open University, graduated in January, 2020

▪ High School

High School, Scientific branch, grade 85.3%

Skills

- Ability to work both in a team and under pressure
- Very good interpersonal skills.
- Crisis Management.
- Excellent verbal and written communication skills.
- Computer and Internet skills.
- Good assessment, analytical, monitoring, evaluating and planning skills.
- Creative thinking skills
- Proposal Writing and Assessing
- Social Media Skills
- Training and Coaching skills
- Arabic-English Translation skills, (Proposals, Documents, etc)