

# CURRICULUM VITAE

## ❖ Personal Data:

- **Name:** Wajdi Mohammed Mahmoud Abu Khattab .
- **Title:** Palestine – Gaza strip – Deir el Balah city .
- **High School:** Scientific Specialization.
- **1. Diploma :** Computer Networks and Internet 2008 .
- **2. Bachelor:** Computer Information Systems 2014 .
- **University 1:** University College of Professional and Applied Sciences .
- **University 2:** Al Quds Open University .
- **the average:** Very Good 75% .
- **ID number:** 801959354 .
- **Mobile Number:** 00972597238602 – 00972599179273 .

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## ❖ Skills:

- Good knowledge in setting up and managing wired and wireless networks.
- Good knowledge in programming wireless units and programming routers and working on them.
- The ability to maintain all computers hardware and software.
- Good knowledge of networks and protection, specifying powers and blocking them from users.
- Fluency in the English language in the field of work.
- Good working knowledge of Windows 10, MS Active Directory, MS Exchange Server, MS Office, SCCM
- Hands-on experience with VMware vSphere with Veeam Backup and Recovery preferred
- Detailed knowledge of fire wall maintenance and enterprise class anti-virus
- Working knowledge of LANs, WANs and VLANs
- CISCO networking or similar experience
- Manage high volume of requests in an organized and responsive manner
- Research and troubleshoot complex IT issues and provide workable solutions
- Result-driven with excellent judgment, decision making, interpersonal, verbal and written communication, analytical.

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## ❖ Experiences:

- Work as a volunteer at the Islamic University, "Information Technology, Computer Networks and Internet Net".
- Work at the government computer center as a trainee. Network engineer.
- Worked as a volunteer in a computer center from the date of 2009 AD until the date of 1-1-2012.
- Work in the Ministry of Transport and Communications - computer engineer
- Work with UNRWA in the Department of Computer and Information Technology.
- Work in the Ministry of Health Computer Department - Information Technology.
- Working within the program of creating job opportunities for the relief agency "data portal".
- Work in the UNRWA Operations Office as an Operations Room Officer to manage the 2015 Summer Fun Weeks.
- Working with the Ministry of Health in the Computer and Networks Department of a hospital with a computer engineer in the category of an operation project in 2011 and 2019, where the connection of the entire hospital to the Internet and an internal network between the departments was completed, and the transfer of transactions from the paper system to the system Computerized electronic work, sharing printers among some employees within departments, activating the electronic attendance and absence system instead of paper instead by installing a fingerprint device in all hospital buildings, and also the extension and installation of cameras inside the hospital was done, taking into account the periodic work of equipment maintenance Computer and Tab maintenance Equipment and programs for hospitals in the process of entry, reservation, operations ... etc.
- Work in the summer fun weeks of the UNRWA agency as a site writer for two periods between 2009 and 2015, where in 2013 I managed two sites due to the other site writer's refusal to work, and I was honored by the summer fun weeks program coordinator for the efficiency and achievement in coordination between the two sites At the same time, knowing that each site had two periods (morning and evening), and the nature of the work was controlling the store and the exchange mechanism (food, toys, electrical equipment, etc.) through the office program and taking attendance and absence of children and Activators for all periods in the two locations and follow-up to all posts via the current programs The endodontic with the operating room, and sending and receiving administrative reports and a lot of internal and external activities of the reception of guests and the work of workshops, competitions and recreational activities for the introduction of fun for the kids.

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## ❖ Courses:

- Cisco networking Academy course with 280 credit hours from Cisco Academy'
- Icdl course
- VOIP course.
- communication and communication cycle.
- Management and Leadership Skills Course
- Blog Creation and Management Course
- Maintenance course 'Laptop', 'Motherboard' and 'LCD Screens'
- Office course.
- Dart course
- php course
- ios course

## ❖ Identifiers:

| name          | Function                                         | Workplace                                  | Mobile         |
|---------------|--------------------------------------------------|--------------------------------------------|----------------|
| Amani Shaheen | Head of the Department Computer and Networking   | Ministry of Health                         | ..٩٧٢٥٩٩٩٢٣٨٢٣ |
| Sami Al-Salhi | Assistant Director of the Middle School District | Relief Agency UNRWA                        | ..٩٧٢٥٩٩٤١١٩٨٧ |
| Ashraf Taha   | Head of the Computer Department                  | Al-Quds Open University - Central District | ..٩٧٢٥٩٧٤.٥٥٩٥ |