

Faten Amoom

Gaza -Palestine - +970592105251 - fatenamoom93@hotmail.com

Personal Information

Full name :Faten Farouk Mustafa Amoom

Date of birth:21st April 1993AD

Place of birth : "Gaza, Palestine"

ID.no:804425106

Marital status : Single

Gender : Female

Nationality : Palestinian

Qualifications

Education :

2016:Bachelor in Business Administration -83.24% -al-azhar university- Gaza-
Palestine.

2011:General secondary certification –Gaza-Palestine.

Experience :

Sep 2016 –Jun 2017 –clerk –Nuseirate&Buriye educational area office.

Nov 2017-Jan 2018 –Field Counter-Palestinian central bureau of statistics.

May 2018-Sep 2018-Loan office&data entry-palestine for development(FATEN)

Nov2018- march2019-Project Coordinator-association for the rehabilitation and
development of palestinian home.

Training :

2013: English Creative Writing , 12H, ELwedade society ,Gaza.

2013: English conversation skills ,12H, Elwedade society ,Gaza.

2013:Basic life support,15H,Medecins Du Monde France ,Gaza .

2015:ICDL,40H,The continuing education and society serving
Center-Alazhar University, Gaza.

2017:Sign Language Teaching ,40H ,Handicap International ,Gaza.

2017: Disability concepts and mechanisms for dealing with persons with
Disability, 15H , Handicap International, Gaza.

2017:Crowdfunding Platforms,16H,Euro-Med Monitor For Human Rights,Gaza

2018 :Yong Women Leaders,157H,Gender Initiative(UNRWA-Palestine)
(leadership and management skills-computer skills-English language-
GBV awareness discussion groups).

Skills

Language skills:

Arabic :fluent in written &spoken .

English: strong knowledge of written &spoken English

IT skills:

Excellent at using M.S office (word ,excel ,power point).

Interpersonal skills :

High ability to work with team or individually .

Ability to work under pressure.

Strong social & communication both verbal and written.
Ability to write reports and making plans .
Good interaction abilities and professional personal display.
Strong Knowledge of office and management techniques.
Very organized and able to work with respect to deadlines .
Flexible in working hours –ability to work evening and weekend when required.

Hobbies & Interest

Reading novels and books.
Cooking.
Sports.
Plant trees.

References

Hassan Abu halema	Sales manager	+970592220650
Marwan Ayesh	Secretary (unrwa)	+970597920699
Noha Nijim	Teacher in Alazhar university	+970599781178

Future plans

To create a social impact by engaging in the labor market and making efforts to develop institution.
Access to postgraduate programs, workshops and several courses to develop managerial and behavioral skills .
strengthening the role of Palestinian youth community and voluntary participation.

