

PERSONAL INFORMATION

Ali Alkahlout

 Al-Jala'a St. Shaikhredwan, Gaza (Autonomous Palestinian Territories)

 00970567104622

 Ali.Alkahlout@hotmail.com

Date of birth 28 Jan 1996 | **Nationality** Palestinian (Autonomous Palestinian Territories)

JOB APPLIED FOR

Content Writer

WORK EXPERIENCE

14/04/2019–Present

Content Writer

Inspire IT Solutions, Gaza (Autonomous Palestinian Territories)

- Social media management.
- Translation.
- Content Writer.
- Web content writing.
- Graphic design.
- PPT.
- SEO.
- Data entry and research.
- Email marketing.

01/11/2018–13/04/2019

E-Marketer

Planet For Graphic Design

Gaza, Hanadi Tower, Gaza (Autonomous Palestinian Territories)

- Social Media Marketer.
- Content writer.
- Translation.
- Customer Services.
- Coordinator.
- Graphic design video editing.

01/02/2018–01/05/2018

Social Media Manager

Fabusse Agency, Gaza (Kuwait)

- Content writing.
- Data entry.
- Data research.
- Translation.
- Coordination.
- Email marketing.
- Proofreading.
- Graphic design and video editing.

Business or sector Fashion

- 01/06/2017–31/10/2017 **Translator**
 Mercy Corps, Gaza (Autonomous Palestinian Territories)
 - Translator
 Business or sector nonprofit international relief and development organization
- 01/02/2016–Present **Upwork**
 Upwork
 - Translator.
 - Transcriber.
 - Social Media Manager.
 - Content Writer.
 - Proofreader.
 - Data Entry.

EDUCATION AND TRAINING

- 01/09/2013–01/06/2018 **Bachelor Degree Of English Literature**
 Al- Azhar University, Gaza (Autonomous Palestinian Territories)
- 01/11/2018–01/03/2019 **Freelancing Academy**
 Gaza Sky Geeks, Gaza (Autonomous Palestinian Territories)
 - Developed my freelancing skills.
 - Developed my communication skills with clients.
 - Developed my proposal writing.
 - Gained skills in social media and content writing.
- 01/07/2017–31/08/2017 **Inbound Marketing**
 hubspot
 - Inbound Marketing.
 - Content Writing.
 - SEO.
 - Marketing Strategy.
- 01/10/2016–01/03/2017 **Debate, Dialogue, discussion**
 Nawa Association, Gaza (Autonomous Palestinian Territories)
 - Communication Skills.
 - Debate, Dialogue, Discussion Skills.
 - Social Work.
- 01/03/2016–30/04/2016 **Freelancing Skills-Translation Jobs Online**
 Vision plus, Gaza (Autonomous Palestinian Territories)
 - Freelancing Skills.
- 01/02/2016–20/02/2016 **Effective English-Based Report Writing Skills**
 SMET, Gaza (Autonomous Palestinian Territories)
 - Writing Skills.

- Report Writing.

01/09/2016–30/09/2016

Advanced Conversation Course level 6

Accent, Gaza (Autonomous Palestinian Territories)

- Conversation Skills.
- Communication Skills.

PERSONAL SKILLS

Mother tongue(s) Arabic

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B1	C1	C1	C1	C2
Bachelor Degree Of English Department					
French	A1	A1	A1	A1	A1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

- Good communication skills gained through my experience as coordinator with different companies.
- Excellent communication skills with clients gained through my experience as coordinator.
- Good communication skills with different people gained through my experience in voluntary work.
- Excellent communication skills with people with different point of views gained through my training in Debate, Dialogue, Discussion.

Organisational / managerial skills

- Leadership gained from my management of different freelancers that I worked with.
- Excellent team- leading skills gained from my voluntary work.

Job-related skills

- Graphic design.
- Video editing.
- Microsoft office.

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem-solving
Independent user	Proficient user	Independent user	Basic user	Basic user

Digital skills - Self-assessment grid

- Excellent in computer using.
- Excellent on Microsoft office programs.
- Excellent on using platforms such as Slack, Drive, Sheets, Docs