



MOMEN ALSWIRKI.

Planning Engineer
Marketing Specialist

OVERVIEW:

BRIEF:

Ambitious and energetic, just looking for a real, good chance and new adventure. Able to use own initiatives, work as a part of a team, and thrives in highly pressurized and challenging working environments.

PROFILE:

Name:

Momen Alswairki

Date Of Birth:

19 february 1991

Address:

8th street
tell alhawa
gaza city, palestine

CONTACT:

Phone number

+970 567077737



E-mail

momenalswairki@gmail.com



SOCIAL:

LINKEDIN

momen-r-el-swaiki



FACEBOOK

momen r. swairki



FEATURES:

DRIVING LINCES:

valid



WORK EXPERIENCE:

28-8-2019 _ NOW

Badri&Hania group.(capital mall)

position: Sales supervisor (FMCG)

- Control the buying and selling process.
- Participate in market research and development of marketing plan.

4-6-2019 _ 26-8-2019

Badri&Hania group.(mazaj)

position: Sales

- sales man.
- Cashier.

25-8-2017 _ 2-6-2019

Badri&Hania group.(one mobile co.)

position: Showroom manager

- Control the buying and selling process.
- Participate in market research and development of marketing plan.
- Prepare daily sales reports and send them to senior management.

1-4-2019 _ 1-6-2019

In 2 world co. (part time)

position: Digital & affiliate marketing

- Preparation Marketing plan and content plan.
- Monitoring the staff and marketing Process.
- Attracting new clients.

28-2-2016 _ 23-8-2017

Alandalus company for men clothes.

position: Sales

- sales man.
- Cashier.

2-11-2015 _ 20-2-2016

University college of applied science

position: project coordinator

- Prepare monthly achievement and activity reports.
- archiving files center Assistant
- preparation of the evaluation questionnaire of the impact of a vocational training funded by GIZ.

PERSONAL SKILLS:

Planning	●●●●●●●●
Data Analyse	●●●●●●●●
Organisation	●●●●●●●●
Communication	●●●●●●●●
Team work	●●●●●●●●
Multitasking	●●●●●●●●
Time Keeping	●●●●●●●●

Digital SKILLS:

Ms project	●●●●●●●●
Desining "ps & ill"	●●●●●●●●
Outocad	●●●●●●●●
Content Creating	●●●●●●●●
Probem solving	●●●●●●●●
Info. processing	●●●●●●●●
Microsoft office	●●●●●●●●
Arc gis "arc map"	●●●●●●●●
Work online	●●●●●●●●

INTERESTS:



Reading



Drawing



Basketball



Learning new things



Make earth grean planet



Traveling



Education:

1-9-2010 _ 1-2-2015	University College of Applied Science. Bachelor Degree in Development planning (planning engineering).
---------------------	--



TRAINING AND COURSES:

25-6-2020 _ 1-11-2020	Digital Marketing. (40hours). Epal Academy.
11-9-2017 _ 12-9-2017	Training about POS Machine and palpay. Bank Of Palestine.
11-9-2017 _ 12-9-2017	Training about Sales and Customer care. Ooredoo Headquarter in Palestine, Gaza.
1-7-2015 _ 31-8-2015	Public Relations and Fundraising. Resala Association Charity, Gaza.
17-12-2014 _ 17-2-2015	Proposal Writing (Volunteering) Palestinian Commission for Refugee.
2-3-2013 _ 30-5-2013	Project Management and Stratigic Planning Gaza Municipality, Development Dep.
2-3-2013 _ 30-5-2013	Project Coordinator (Volunteering). Bridges Foundation for Community Initiatives
1-11-2009 _ 30-12-2009	English Course. Islamic Univesity, Gaza.



Foreign Languages:

English	UNDERSTANDING		SPEAKING		WRITING
	listening	Reading	interaction	production	
	B2	B1	B1	B1	B2



References

- Eng.Muneer Elbaz, lecturer at UCAS, 0598000860.
- Eng.Amjed Skaik, lecturer at IUG, 059983358.
- Eng.Mohamed Elhelo, operation manager at Al Safi co., 0599772077.