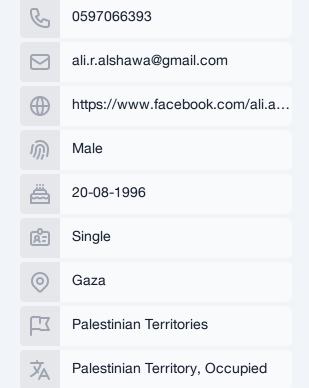


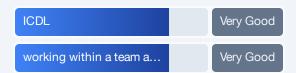
Ali R. A. Alshawwa Administrative Assistant

An ambitious person. I would like to join a company that has a modern financial, administrative and marketing system through which I can achieve the goals of the company and my own goals.

Contact Info



Skills



Languages

Arabic	Native
English	Good

Links

facebook ali.alshawa.56 \oslash

Experience

04/2014 - 01/2018

Jawwal Company company Department Buzz Team

Activating mobile lines - making agreements between Jawwal Company and other Companies - marketing and managing events

11/2019 - 10/2020

Elite Smile Dental Center Administrative Assistant

Carry out all the administrative tasks required, including: receiving customers - answering calls - following up on customers - setting appointments using a special system - financial accounts of the center

Education

05/2017

Gaza University - Palestine Secretary

Average of 71.7 %

Courses

05/2015

Effective team Building Workshop Career

02/2015

Ana Jawwal Program Jawwal company

References

ali.r.alshawa@gmail.com - 0599000978

Husam Aljarosha

staff Manager - Jawwal Company

ali.r.alshawa@gmail.com - 0599709695

Dr. Ibrahim Abu Rahma

Lecturer