# maha shamia

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# Work Experience

#### **Graphic Designer**

Agile Coach Group - USA June 2021 to Present

- Conceptualizing visuals based on requirements
- Creating images and layouts by hand or using design software
- · Testing graphics across various media

# **Graphic Designer**

bassma agancy July 2020 to Present

- Create and design various materials for print and digital collateral
- Ensure projects are completed with high quality and on schedule
- Establish creative direction for the company as well as brand guidelines
- · Prioritize and manage multiple projects within design specifications and budget restrictions
- Perform retouching and manipulation of images
- Work with a wide range of media and use graphic design software

#### **Graphic Designer**

FREELANCER Present

## **Graphic Designer**

Titans for digital marketing February 2020 to May 2020

- Create and design various materials for print and digital collateral
- Ensure projects are completed with high quality and on schedule
- Establish creative direction for the company as well as brand guidelines
- Prioritize and manage multiple projects within design specifications and budget restrictions
- Perform retouching and manipulation of images
- · Work with a wide range of media and use graphic design software

#### **Data Entry**

MENA ALLIANCE

September 2019 to January 2020

- Entering customer and account data from source documents within time limits
- · Compiling, verifying the accuracy, and sorting information to prepare source data for computer entry
- Reviewing data for deficiencies or errors, correcting any incompatibilities, and checking output

### **Assistant Manager**

GAZA Electricity Distribution CO - Gaza, NH June 2018 to August 2018

# Education

# Bachelor's in business adminstration in business

Islamic university

September 2015 to July 2019

# Skills

- Data Entry
- Typing
- Graphic Design (1 year)
- Adobe InDesign
- Adobe Photoshop
- Adobe Illustrator
- Graphic Design
- Logo Design

### Languages

- Arabic Fluent
- English Intermediate

#### Links

https://drive.google.com/drive/folders/lepV9wz1sCM1HnOCgjK1Jyq6SYbK5rt7T?usp=sharing

https://www.behance.net/mahashamiya97