

Curriculum Vita

Personal Information

Full Name : Nareman Emad Awad Abu Hussein
Date of Birth : 28-Nov-1996
Place of Birth : Rafah
ID.No : 402011449
Marital Status : Single
Nationality : Palestinian
Address : Rafah – Aljawazat
Gender : Female

Contacts :

Mobile :Rafah-Palestine-+972597751596

E-mail : nareman.nour95@gmail.com

FB:<https://www.facebook.com/profile.php?id=100007937400149&fref=ts>

Twitter:

https://twitter.com/nana_emad96

ACADEMIC QUALIFICATIONS RECORD

University / Institute	Degrees	Faculty	From – To	Grade
GTC-Gaza-Palestine	Diploma	Executive Secretariat	2014-2016	84.84
Shafa Amr Secondary School- Rafah-Palestine	General Secondary Certificate	–	2011-2014	89.1

Training Courses

Year	Course Description	Place , Authority	Training hours
Sep.2016 – Oct.2016	Young Women Leaders	Rafah- Woman Program Center	104
Jan.2017 – Feb 2016	Volunteer Work	Yaboos Charity Society	32
Mar.2017-April2017	"Haki fi mostagbaly "Project	Women's Affairs Technical Committee	30

Experiences

Year	Position	Organization
Dec.2015 – Jan.2016	Trainee Executive Secretariat	AlAzhar University-Gaza
May.2016 – June 2016	Trainee Executive Secretariat	Emaar For Development & Rehabilitation
Jan.2017- April2017	Secretary	Yaboos Charity Society

LANGUAGES

	Speak			Read			Write			Understand		
	Excel	Good	Fair	Excel	Good	Fair	Excel	Good	Fair	Excel	Good	Fair
Arabic	*			*			*			*		
English			*	*				*			*	

Computer skills

- 1- Typing speed 40 w/m
- 2- Good Working with (Word , Excel , PowerPoint , Access , Outlook)

Interpersonal and Administration Skills

- 1- Management and project planning
- 2- Very Good Communication Skills
- 3- High level Communication and Arrangement Skills
- 4- Ability to work under stress
- 5- Time Management and Problem Solving
- 6- Working with team and individuality
- 7- Ability to make documents and report.

Favorite Hobbies

- 1- Writing Pomes .
- 2- Sports .
- 3- Singing.

References

- 1- **Dr. Mona Hamad Qeshta** (Head of the educational departments of the Directorate of Rafah. Educational supervisor at the Islamic University and the University of Al-Aqsa - doctorate in pedagogy) **Phone No** : 0599529439
- 2- **Wajdy Abu Mohessein** (Senior Technical Instructors Commercial Courses - STI -) **Phone No** : 0597920087 .
- 3- **Rehab Ibrahim Aita** (Technical Instructor Commercial) **Phone No** : 0599826547.