

Ahmed F. Jadalla

SEO Specialist

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Overview : Have 4 Years experiences in SEO , try to let the websites optimized in search engines for better results

→ Education

- 2006 – 2011 BA degree , Computer information System , Quds Open University

→ Work Experience

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| July 2017 – To present | Shift ICT Co.
SEO specialist | Summary: <ul style="list-style-type: none">Optimized websites for to have good rank in Google searchWriting unique articles to get traffic from organic searchSEO Social Media & Mobile apps |
| January 2016 – To present | Online Freelancer
<i>khamsat.com/user/ahmed-jadalla</i> | Summary: <ul style="list-style-type: none">SEO Training Services & Social MediaBuilding backlinks for the websitesCreate Google Ads |
| October 2014 – December 2015 | Gaza Gateway
<i>EMIS Project Associate</i> | Summary: <ul style="list-style-type: none">Data entry with high speed 70 wpm in Arabic and 60 wpm in English.Data Auditing .Data processing for schools area data .Create Website & Create User Manual .Helpdesk services . |
| July 2015 – September 2015 | www.tech4arabia.com
<i>Online Tutor</i> | Summary: <ul style="list-style-type: none">Giving Online Course in Content Management System (WordPress).Giving Online Course in Search Engine Optimization (SEO) & Social Media |
| June 2014 – July 2014 | Unite One Co.
<i>Writer</i> | Summary: <ul style="list-style-type: none">Writing articles in different topics as (8 topic per day) . |
| April 2014 – May 2014 | Saudi Shift
<i>SEO and Writer</i> | Summary: <ul style="list-style-type: none">Add tags to articles (article 6000) .Writing 4 articles per day about cars .enter car prices .Monitor SEO (Search Engine Optimization)of the site daily and provide a weekly report on the progress of the site . |
| March 2014 – March 2014 | Ministry of Labor
<i>Data Entry</i> | Summary: <ul style="list-style-type: none">Storing, review and audit of customer data .Registered job seekers .Prepare reports . |
| May 2013 – February 2014 | Work Without Borders Co.
<i>Human Resources</i> | Summary: <ul style="list-style-type: none">Monitor the attendance of employees .Performance monitoring employees' work .Communicate with external companies .Write reports and preparation of structural work within the company .Website Management . |

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- October 2012 – May 2013

AL-Quds Open University

Administrative Assistant

Summary:

 - Review and audit the students data .
 - Registration of new students .
 - Student data analysis .
 - Preparing reports .
 - Computerization of students files paperwork .
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- June 2011 – December 2011

Unrwa

Clerk

Summary:

 - Archiving of patient files.
 - Data entry patient data and attendance doctors .
 - Send periodic reports to the Director via Email .
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- June 2009 – June 2011

Game One CO.

Technical Support

Summary:

 - Maintenance Computers Desktop and Laptop.
 - Network Administration and Network Support .
 - Preparation of research for university students and schools
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→ Skills

Practical Skills	Personal Skills
▪ Testing Systems & Web Tester ▪ WordPress Customizations ▪ WordPress Content Management ▪ Create Plan Marketing ▪ SEO ▪ Social Media Management ▪ Content Management ▪ Data Entry	▪ Ability to work with team . ▪ Working under pressure . ▪ Ability of self learning . ▪ Assume a responsibility . ▪ Problem Solving . ▪ Accurate in my work . ▪ Communications skills .

→ Courses

Computer maintenance	E-Marketing
Network Administration	Effective business websites
Packaging Design	Presenting Data
HTML5	Social Networks As Learning Envoirement
Design and Development of Web Pages using PHP	Designing Database Solutions for SQL Server
Technology Pioneer	ASP.NET MVC
WordPress Templates Customization	Programming website with HTML5 & CSS3 & JavaScript
Excel for Data Analysis an Visualization	Querying Microsoft SQL Server 2012 Databases Jump Start

→ References

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