



Mohammed Baraka

Date of birth: 10/04/1995

Nationality: Palestinian
(Autonomous Palestinian Territories)

Gender: Male

CONTACT

📍 Gaza strip - Khanyounis - Al shuhadaa st, null
711226 Gaza strip,
Autonomous Palestinian Territories

✉ mohamed.m.baraka95@gmail.com

☎ (+972) 597816882

LinkedIn: <https://www.linkedin.com/in/mohamed-baraka-7617a3196/>

ABOUT ME

Through My Journey in life, I acquired many useful skills like:

- Familiar with CRM systems and practices.
- processing Big Data
- System Processing & Maintenance & Digital archiving skillfully.
- Excellent Social & presentation skills.
- Identify and assess Target Groups Needs to deliver the right service.
- CRM Digitally & Grow That Relationship.
- Have the ability to multi-task, prioritize, and manage time effectively.
- Interact and integrate with all the Categories of the society.
- Always willing to learn and expand my knowledge.

WORK EXPERIENCE

● **09/2021 – CURRENT** – Gaza strip, Autonomous Palestinian Territories

Administrative and financial supervisor

Nassima Al Refaei clinics

- Administrative affairs
- Accounting and financial affairs
- Patient reception
- Purchasing from suppliers
- Managing social media pages

● **01/01/2021 – 31/05/2021** – Istanbul, Turkey

Medical sales representative

Natural clinic

- Telemarketing the company services
- Monitor clients Appointments
- Arrange the client's Therapeutic tourism schedules
- Closing deals with clients

● **10/2019 – 12/2020** – Istanbul, Turkey

Medical sales representative

Atlascare

- Operations and Treatments Sales Supervisor (Cosmetic surgeries - Hair Transplant - Dental treatment – other needed Treatments)
- Selling the necessary treatments to the patients
- Quality control and after-sale services

● **11/2018 – 09/2019** – Istanbul, Turkey

Medical sales / After-sale service Officer

Classhair

- Telemarketing the company services
- Monitor clients Appointments
- Arrange the client's Therapeutic tourism schedules
- Closing deals with clients

08/2016 – 10/2018 – Gaza Strip , Autonomous Palestinian Territories

Financial and Administrative assistant – Project coordinator

Al-Umma forum - (NGO's)

- Administrative Affairs - Human resource management
- Supplies and Purchases - Administrative reporting

EDUCATION AND TRAINING

28/06/2021 – 28/09/2021 – Palestine, Gaza strip - Khan Younis , Gaza, Autonomous Palestinian Territories

Certified Financial Accountant Diploma

Golden House Center For Training

2013 – 2016 – Palestine, gaza strip - Al zahraa city , Gaza

Bachelor of Business Administration - BBA Field Of Study Business administration specialized in Hospital Management

University of Palestine

LANGUAGE SKILLS

MOTHER TONGUE(S): Arabic

OTHER LANGUAGE(S):

English

Listening
C1

Reading
C1

**Spoken
production**
C1

**Spoken
interaction**
C1

Writing
C1

Turkish

Listening
B2

Reading
B1

**Spoken
production**
B1

**Spoken
interaction**
B1

Writing
A2

DIGITAL SKILLS

Social Skills

Research and analytical skills / Responsibility / Flexibility / Good listener and communicator / Motivated / Written and Verbal skills / Organizational and planning skills / Reliability / Critical thinking / Conflict resolution / Decision-making / Analytical skills

Managerial Skills

Google Drive / Microsoft Office / CRM Systems / Medical sales / Presentation Skills / Preproposal writing / Social Media

REFERENCE



Hussein Baraka

Al ummm fourm , Executive Director

+972599173434

+972567056056



Abd alsater Al Daghma

Nassima Al Refaei clinic's , Executive Director and owner

+972592370195