

Yousef Abu Zaiter



Contact

Address:

Palestine- Gaza- Camp Beach-
Sea Street

Phone:

00970592263833

Email:

Yousef.ana1998@gmail.com

Languages

Arabic – Excellent

English – very good

Summary

General accountant, I have one-year experience in the field of accounting, I have experience in the field of training for more than one year with institutions, I seek to use my professional experience to develop more.

Skill Highlights

- Project management
- Complex problem
- Time management
- Microsoft exel
- Lidership
- Working with the team

Experience

co trainer - 08/2020 to 12/2020

Al-Naizak Foundation for Supportive Education, Gaza.

- Preparing reports and minutes of meetings.
- Coordination for external events with initiators from different countries and hosting them in meetings to convey their experiences.
- Discover success stories from trainees.
- Managing the training hall and assisting the trainer in communicating with the trainees.

Accountant - 04/2020 to 08/2020

Electricity Distribution Company, Gaza .

- Review daily restrictions.
- Review of prose and legal advances.
- Reviewing bank statements and authorizations for automated payment subscribers.
- Reviewing discounts for commercial companies.
- Review personnel procedures (attendance - leave - extra time - meals - exit permits - vacations)
- Review the collection and deposit of smart meters and prepaid meters.

Education

Bachelor of Accounting: - 2020

Al-Aqsa University, Gaza

Certifications

Golden Asseal Program, Financial Analysis, preparing the feasibility study

preparing trainers in the health, educational and social fields, digital lobbying and advocacy. writing project proposals, first aid.